



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **COMPETENCY PROFILING FOR OFFICER-IN-CHARGE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT**

DATE: March 25, 2024

1. Attached is Regional Memorandum No. 035, s. 2024 dated March 22, 2024 re: Competency Profiling for Officer-In-Charge Assistant Schools Division Superintendent for information, reference, and guidance of all concerned.
2. In this light, all interested and qualified personnel from this Schools Division are encouraged to submit the necessary documentary requirements **on or before April 11, 2024**. Likewise, they are requested to fill-up the form for profiling thru: bit.ly/ProfileOfThirdLevelEligibles.
3. For queries, please contact Ms. Jenyl Roma D. Rodriguez, OIC, Administrative Services Division of MIMAROPA Region through email: rscmimaropa@deped.gov.ph.
4. For immediate and widest dissemination.

/SGOD-HRDS-ARF

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Lead to Excel. Excel to Lead."*



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Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

March 22, 2024

REGIONAL MEMORANDUM

No. 038, s. 2024

**COMPETENCY PROFILING FOR OFFICER-IN-CHARGE ASSISTANT
SCHOOLS DIVISION SUPERINTENDENT**

To: **ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

1. In reference to Memorandum DM-OUHROD-2024-0432 dated March 11, 2024, reference to Memorandum DM-OUHROD-2024-0432 dated March 11, 2024, the Office through the Regional Search Committee shall conduct profiling of qualified applicants for designation as Officer-In-Charge of the Office of the Assistant Schools Division Superintendent.
2. The following criteria must be satisfied by the applicants:
 - a. Passer of Education Management Test (EMT) and/or conferred with Career Executive Service Eligibility;
 - b. At least Master's Degree Graduate on Educational Leadership and Management or related specializations; and
 - c. With at least three years of education leadership and management experience in the Department of Education.
3. Interested applicants must submit the following on or before April 11, 2024.
 - a. Letter of Intent;
 - b. Updated and duly filled up Form 212 (Personal Data Sheet);
 - c. Copy of Certificate of Passing the EMT and/or CES Eligibility;
 - d. Transcript of Records of the highest educational attainment; and
 - e. Duly signed certification and service record indicating the leadership and management experience in the Department of Education.
4. The competency profiling shall be composed of Competency Assessment, Competency Validation and Interview. The schedule of these screening processes shall be announced in separate issuance. All interested applicants are requested to fill up the form for profiling thru bit.ly/ProfileOfThirdLevelEligibles
5. Attached is the copy of DM-OUHROD-2024-0432.



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6. For queries, please contact Ms. Jenyl Roma D. Rodriguez, OIC, Administrative Services Division through email: rscmimaropa@deped.gov.ph
7. For immediate and widest dissemination of all concerned.


NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director 



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2024-0432

TO : **REGIONAL DIRECTORS**

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations


WILFREDO E. CABRAL
Regional Director
Officer-in-Charge, Office of the Undersecretary
Human Resource and Organizational Development

SUBJECT: **RESULT OF THE 2023 EDUCATIONAL MANAGEMENT TEST (EMT)**

DATE : March 11, 2024

The Department of Education (DepEd) through the Bureau of Education Assessment (BEA), released the *DepEd Memorandum No. 12, s. 2024* or the *Announcement of the Qualifiers in the 2023 Educational Management Test (EMT)*, which announces the result of the 2023 Schools Division Superintendent Examination held last August 27, 2023 at Nemesio I. Yabut Elementary School, Makati City. A total of 23 out of the 962 test-takers passed the examination.

In view of this, all those who passed the EMT shall go through the Regional Search Committee (RSC) and may be recommended for designation as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent (OIC-ASDS).

Furthermore, the designation of those OIC-ASDS for two years, who do not have Career Executive Service (CES) Eligibility and/or passed the EMT, shall be revoked and shall be replaced by those who passed the EMT and/or CES Eligibility.

For strict compliance.



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Doc. Ref. Code	PAWIM-F-018	Rev	00
Effectivity	09.20.21	Page	1 of 2

